

Theatre Workshop of Nantucket
Meeting of the Executive Committee
Teleconference
Friday, November 19, 2021

Present: Ellie Gottwald, Susan Lucier, Chris Mortenson, Helene Patterson, Maria Roach, Terry Schubach, Judy Seinfeld, Will Steele

President Susan Lucier called the meeting to order at 9:01 am.

The committee met to discuss compensation, bonus possibilities for staff, benefits, and the employment agreement for the Artistic Director.

The committee discussed a standard for the process of determining compensation, and it was agreed that discussions should begin in June of each year, especially in a year when an employment agreement is up for renewal.

The committee agreed that since it is standard business practice to have business travel and entertainment reviewed by the Chief Finance Officer. Chris will work with Bethany to set up a procedure.

The committee agreed on elements of a compensation package to present to the Artistic Director. It included suggestions for the term of the agreement, benefits such as housing, salary, personal travel, business travel and expenses and healthcare. Components of such agreement were still being researched.

The meeting adjourned at 10:30 am.

Respectfully submitted,

Helene Patterson, Clerk