

**Theatre Workshop of Nantucket**  
Committee Meeting  
Friday, November 6, 2020  
(via Zoom)

**Present:** Kay Bernon, Ellie Gottwald, Susan Lucier, Chris Mortenson, Maria Roach, Terry Schubach

**Ex-Officio:** Justin Cerne, Bethany Oliver

The meeting was called to order at 9:05 a.m.

Various topics were discussed, including:

- Chris reported on finances. As of Aug 31, 270K operating profit, end of September slightly better. He estimates finishing year in excess of 100K if we get the PPP grant. Not including the Pine Grove donations, we had \$477K in the bank at the end of Oct. This includes 55K for a 2021 Producer donation. This is in-line with our monthly cash flow projections. Chris made cash projection at 350K end of year, plus 2020 Producer 55K. For Pine Grove we've collected \$269K (\$26K outstanding) and we got another 6K donation. We paid \$259K for closing and 8K for furnishings.
- Bethany reported TWN closed on Pine Grove on Tues, November 3<sup>rd</sup>. They are in process of winter cleanup and a few repairs (being done by our Tech Director Adam). Council member Bruce Beni is helping with rental pricing. We already have some interest. Bethany will post on FB housing page. November 15 through end of May is the intended rental period.
- We need to consider replacing the roof sooner than later. She got a 27K estimate and at closing we rec'd a 25K credit toward that. She will get more estimates so we can get on someone's schedule.
- Goal for Appeal letters with personal notes is to send by November 9<sup>th</sup>. Bethany is working on turning PPP loan into grant.
- Justin reported on Holiday Show – things going smoothly – great production values. It will be on TWN website but maybe not on local TV. There was discussion about how to ask for donations with taste and at appropriate moments. This production is locally driven.
- Bethany and Justin spoke to David Mallette about our strategic plan. Should we continue? We have 5K left from the ReMain grant. **Action:** Susan will schedule a meeting with the small task force to review where we were when we stopped and determine whether to proceed.
- There was discussion about the Dreamland and how we might work with them, particularly the possibility of doing a 2021 holiday show in their space. **Action:** Susan will communicate with Charley to discuss next steps. Action: Justin and Bethany to lay out idea for this.
- We discussed the idea from Development Committee to form a Facilities Committee to set some procedures and guidelines for assuring the proper care

and maintenance of the Pine Grove property. **Action:** Susan is writing a draft for the function of the committee, for discussion at the next EC meeting.

The Executive Committee moved into executive session to discuss various other topics. The meeting adjourned at 10:30am.

Respectfully submitted,  
Ellie Gottwald