

**Theatre Workshop of Nantucket**  
Executive Committee Meeting  
Friday, May 22, 2020  
(via Zoom)

**Present:** Kay Bernon, Ellie Gottwald, Susan Lucier, Chris Mortenson, Maria Roach, Terry Schubach

**Ex-Officio:** Justin Cerne, Bethany Oliver

Meeting called to order at 1:06 p.m.

The minutes of the 4-24-20 meeting were approved unanimously.

Susan thanked Bethany and Justin for all of their work during these challenging times. It's taken a lot of imagination, diligence and flexibility.

Chris reported that financially, TWN is holding its own. We have a nice cushion given the circumstances. Obviously, there are many months to go, and our ability to remain flexible will continue to be important.

Given the uncertainty in imagining the summer through the end of the year, Justin presented 3 different scenarios for season possibilities. He also outlined ideas for educational workshops. These will be shared at the board meeting on 5/29.

Kay and Bethany shared some of the ideas that came out of the development/event committee meeting on May 20<sup>th</sup>. This is all new territory so they were careful to consider many things, including time and length of the event, advance sale sponsorships, pricing, possible gifting, recognition of sponsors, form of invitations, and host committee.

Bethany reminded the committee that the office lease expires at the end of August. We need to decide whether in the short term we need an office space.

Action items from the last executive committee meeting were reviewed:

- As signatory, Bethany moved forward with Cape Cod 5 and the PPL loan. She and our bookkeeper Adam are working on how to make sure the PPL money becomes a grant rather than a loan.
- Since the 4/25 meeting, there was a Development Committee meeting and an Event Committee meeting. A second event meeting will be scheduled soon.
- Bethany had another conversation with the FCC regarding rent. She believes they will not forgive rent payments but if for some reason we couldn't pay, they would be flexible.

Susan reiterated that the Strategic Plan is on hold. Now that the world is different, we may want to revisit/rethink some things when we finally get back to it.

**Action:** Bethany reviewed the budget draft and after discussion, the executive committee voted unanimously to recommend it to the board of directors on May 29<sup>th</sup>.

Respectfully submitted,

Ellie Gottwald